



The National Wild Pheasant Conservation Plan

Management Board Definition, Purpose, and Standard Operating Procedures

Last Updated: July 18, 2016

The National Wild Pheasant Conservation Plan Management Board (“Board”) shall consist of representatives of the 19 state wildlife agencies and non-governmental organizations that provided initial monetary support for the Plan Coordinator position prior to April 6, 2016. Those “Charter Member” entities include the following:

- Idaho Department of Fish and Game
- Illinois Department of Natural Resources
- Indiana Department of Natural Resources
- Iowa Department of Natural Resources
- Kansas Department of Wildlife, Parks, and Tourism
- Michigan Department of Natural Resources
- Minnesota Department of Natural Resources
- Nebraska Game and Parks Commission
- New Mexico Game and Fish Department
- North Dakota Game and Fish Department
- Ohio Department of Natural Resources
- Oregon Department of Fish and Wildlife
- Pennsylvania Game Commission
- Pheasants Forever, Inc.
- South Dakota Department of Game, Fish, and Parks
- Texas Parks and Wildlife Department
- Utah Division of Wildlife Resources
- Washington Department of Fish and Wildlife
- Wisconsin Department of Natural Resources

Board membership shall consist of one representative designated by the Director (or equivalent) of each agency and organization. Member entities may designate or change their Board member at any time by notifying the current Board chairperson in writing (email is acceptable). To maximize organizational effectiveness and continuity, member entities are encouraged to minimize their changes of representation to the Board.

Beyond Charter Member representatives, additional Board members may be added by majority vote of the current Board at any time, but proposed additions must be provided to all members in writing (email is acceptable) at least 30 days prior to a vote being taken. The Board shall limit membership to a reasonable number such that business can be efficiently conducted.

Purpose

The purpose of the Board is to:

- ensure the partnership's objectives and strategies as specified in the National Wild Pheasant Conservation Plan continue to reflect the needs and desires of partnership members
- ensure the resources contributed by partnership members are being appropriately expended in achieving partnership objectives and strategies
- provide oversight to the Plan Coordinator and the National Wild Pheasant Technical Committee to ensure their capacity is being appropriately directed toward achieving partnership objectives and strategies

Standard Operating Procedures

- The Board shall elect a Chairperson by majority vote to lead the organization in the conduct of its business. The standard term of the Chairperson shall be two years. The Chairperson position shall rotate among the five Management Regions described in the National Wild Pheasant Conservation Plan (i.e., Big Rivers [Illinois, Iowa, Minnesota, Missouri, Wisconsin], Great Lakes [Indiana, Michigan, New York, Ohio, Pennsylvania], Great Northwest [Idaho, Oregon, Utah, Washington], Northern High Plains [Montana, Nebraska, North Dakota, South Dakota], and Southern High Plains [Colorado, Kansas, New Mexico, Oklahoma, Texas]). The order of the rotation shall be at the Board's discretion.
- The Board may elect other officers and form subcommittees and working groups as needs arise, and shall define their roles and responsibilities upon appointment. The Board may invite participation in subcommittees and working groups from non-Member entities at its discretion.
- Decisions shall be made by the Board by general assent or majority vote. The Chairperson shall determine when a vote is necessary, and any Board member may request a vote from the Chairperson. A quorum is necessary to conduct a valid vote and shall consist of a majority of the Board.
- The Board may amend the partnership's Purpose and Standard Operating Procedures by majority vote, but any proposed change must be provided to all members in writing (email is acceptable) at least 30 days prior to a vote being taken. Other proposed actions requiring a Board vote shall be provided to all members in writing (email is acceptable) at least 14 days prior to a vote being taken, unless the Board unanimously votes to waive or modify the review period.
- The National Wild Pheasant Conservation Plan ("Plan") shall be the primary document detailing the objectives and strategies of the partnership. The Board shall determine an appropriate timeline for periodically updating the Plan. Additional partnership objectives and strategies may be adopted or modified at any time at the discretion of the Board.
- The Board shall meet in person twice per year, but may adjust meeting schedules at its discretion. The business of the Board may also be conducted via email, conference call, or other electronic media.